

## INSTRUCTIONS FOR ORDERING PACKS ONLINE

1. Go to [www.kookaburra.com.au/login](http://www.kookaburra.com.au/login) (you do not need to register)
2. Enter User Name: **LARAL002** (The first 5 characters are letters and the last 3 characters are numbers)  
Enter Password: **Student23**
3. Select Student Packs.
4. Select your student's 2023 Year Level.
5. Add the quantity next to products required by your child, in the "Quantity" box.
6. Once you have added all items required, click "Add selected items to cart".
7. If you have another child to shop for, select their 2023 year level from the drop down and add their items to your cart.
8. When you've finished shopping for your child/ren, click on the cart icon in the header to go to the cart and complete your order.
9. Review your cart, then click "Continue to Checkout".
10. Select a Delivery Method from the drop-down and complete your delivery details.  
**Note:** Please ensure someone will be available to receive the goods at time of delivery. All home deliveries require a signature, unless you have provided an Authority to Leave (ATL). Please be advised that once an ATL has been provided, Kookaburra can only guarantee delivery and quality up to the point that the track and trace advises us that the goods were left for you in the place indicated on your ATL. Complete your child/rens names under "Student Information".
11. Add your phone number.
12. Click "Continue to Payment".
13. Select your payment method and click "Process Payment".
14. You will be emailed an order confirmation.

Your order has now been placed with Kookaburra. If you have any queries, please contact our Customer Experience Team [support@kookaburra.com.au](mailto:support@kookaburra.com.au)

### PLEASE NOTE:

#### School Delivery

**Orders placed by 5pm:** Sunday 11th December 2022

**Will be delivered by:** for distribution by the school at a date and time nominated by the school

#### Home Delivery

**Orders placed by 5pm:** Sunday 11th December 2022

**Will be delivered by:** Monday 23rd January 2023

**Orders received after 5pm** Sunday 11th December 2022

- Will still be accepted.
- May not be delivered before the start of Term 1 2023.
- Associated fees and charges of \$10 will apply.

**All orders are Firm Sale (i.e. non-returnable).**